

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 7th November 2024 Chapel Schoolroom, North Duffield

Part 1

24151. In attendance and declarations of interest: Cllrs. R Arrand, S Brown, S Donoghue, R Hemingway (Chair), M Patten, M Walton, Cllr B Wells and D Wint. S Look (Clerk). Members of the public.

24152. Apologies: Cllr L Richardson and Divisional Cllr Arthur. **Declarations of interest:** None.

24153. Minutes of the Parish Council monthly meeting held on Thursday 9th October 2024 were proposed by Cllr Brown, seconded by Cllr Patten and unanimously agreed as a true and accurate record.

24154. Receive Divisional Councillor report:

Divisional Councillor not present. It was confirmed that no-one will represent North Duffield Parish Council directly on the planning committee now that Cllr Arthur is a member. He can either make a speech and therefore exempt himself on the voting or wait until it comes to the debate stage of planning matter and then make any comments then. Councillors raised concerns that North Duffield will not have any local representation on planning matters.

Cllr Patten attended the YLCA branch meeting. Concerns were raised by various parishes about the lack of local representation now North Yorkshire Council has been centralised.

24155. Matters Arising:

- i. It was agreed to defer the Parish Council / PFA village mailshot until Spring.
- ii. 'Friends of the Parish' initiative is progressing. Cllr Donoghue to publicise the next few events on Facebook.

24156. Highways:

- i. The Community Speedwatch has not been carried out this month. Clerk to advertise for more volunteers. Cllr Wells to look at challenging the locations available in North Duffield due to the location used by the Skipwith Community Speedwatch volunteers.
- ii. Cllr Hemingway gave a highways update to councillors. To arrange a meeting with a NYC Highways Officer to go through all the highways issues raised.
It was noted that a streetlight at the A163 end of Green Lane has been removed and replaced with three new ones as part of the Yorvik Homes development agreement. Clerk to speak to NYC to ascertain who will be responsible for them.
Daniel Gath Homes have confirmed that the road works specification on Green Lane was changed by Highways and it is now going through the legal processes to rewrite the agreement. This has led to a delay with completely the work.
- iii. Highways have confirmed that the 'Please Drive Slowly' signage for the three entrances to the village will be ordered soon, they are waiting for some sign designs to come back which are part of the bulk order. Clerk to write to NYC to follow this up.
- iv. Cllr Wint to update councillors on the VAS statistics at the next meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane.
- vi. A new streetlight outside Plum Tree Cottage (LP18) has been ordered. The damaged was caused by a tractor fire on 16th April 2024. Photographic evidence of the fire and the streetlight have been sent to NFU mutual and they have agreed to meet the costs for the replacement light. They are also investigating the waste that has been left at the side of the road.
- vii. Complaint received regarding parking problems on Green Lane/ Maple Drive junction. Clerk to put a reminder in Round Up about reporting incidents direct to NYC or the police depending on the type of offence. North Yorkshire Police are responsible for certain non-restriction offences on the roads such as dangerous parking, obstruction and all moving traffic offences (call them on 101 or contact them online on www.northyorkshire.police.uk/contact to report a problem). To report a parking infringement on a road, residents should contact North Yorkshire Council on www.northyorks.gov.uk/contact-us. It is always helpful to provide photographic evidence of parking infringements with a record of the time and date.

24157. Planning Applications:

- i. ZG2024/1085/TPO. 2 Westfield Road, North Duffield. Crown lift tree to give 5.2 metre clearance over the highway, 2.5 metre clearance over the garden and footway and 1 metre clearance from the

adjacent streetlamp to 1 No Oak tree protected by TPO 4/2001. Councillors resolved to support this application.

- ii. ZG2024/0868/HPA. Meadow View, Main Street, North Duffield. The installation of an open sided gazebo (retrospective). Councillors had no comments to make on this application.

24158. Ongoing Planning Application:

- i. NYC Local Plan. No further update.
- ii. Selby Local Plan. No further update at this stage.
- iii. 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield. Enforcement investigation ongoing. A letter has been sent out to the landowner asking them to contact us to provide further detail on the building and what it is being used for so we should hopefully hear back from them shortly. They have been advised that planning permission will be required for the building and that an application will need to be submitted.
- iv. Proposed development of 70 homes at Gothic Farm and adopting Land – North Duffield. No further update received from NYC. It was noted that an archaeological dig has now taken place on the site.
- v. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. Planning enforcement notified that path is not still complete despite houses being occupied.
- vi. 2024/0195/LCOND. Loppington House, Main Street. Alleged: Unauthorised Breach of Condition 6 of CO/1987/0333 relating to an overgrown hedge. It was noted that the hedge has now been cut however a resident has reported that it is not to the appropriate height and is still causing an obstruction and visibility problems.
- vii. ZG2024/0508/HPA. Ivy Cottage, Market Weighton Road W, North Duffield. Erection of shed (retrospective). Still awaiting decision.

24159. Planning Decisions:

- i. No decisions to note.

24160. Public time:

- i. A member of the public made a request to the Parish Council to make a further request to NYC to get the A163 within the village boundary reduced from a 40mph to a 30mph zone. Concerns were raised about large agricultural vehicles turning in and out of Menthorpe Lane and the safety of pedestrians.
- ii. A complaint was raised about speeding on York Road and vehicles taking a short cut through the village rather than going down the A163. Clerk to put a reminder in Round Up about reporting speeding concerns. Residents should be completing the 95 Alive form in order for the problem to be registered with the police and further action to be taken. Follow the link: [Tell us about a speed concern | North Yorkshire Police](#). It was also reiterated that more volunteers are needed to carry out Community Speedwatch checks.
- iii. Concerns raised about various highways related issues such as the traffic cones that have been left out on Green Lane, the state of the road surface and over grown hedges at the A163 end of Green Lane. Cllr Hemingway to request a walk around the village with a Highways Officer to point out all the areas of concern.

24161. Financial matters:

- i. Noted the Local Government Pay increase for clerks back dated to 1st April 2024.
- ii. Finance report noted and transactions approved for payment:

		Current Account	Savings Account
a.	Account balances as at 30 September 2024	£2876.40	£28036.92
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks Sept expenses	-£78.19	
	York Landscapes; September village maintenance	-£729.60	
	York Landscapes; August village maintenance	-£144.00	

	Unity Trust bank quarterly charge	-£18.00	
	North Duffield & Skipwith Over 60s annual donation	-£250.00	
c.	Payments made since the last meeting under clerks delegated powers:		
28/09	S Look; Clerks Oct Salary	As agreed	
22/10	DIY Marquees; replacement marquee parts	-£427.80	
d.	Receipts since the last meeting:		
07/10	Christmas fare stall income	£40.00	
01/10	Replacement flagpole instalment	£50.00	
			£127.97
e.	Internal transfer:	£2000.00	-£2000.00
f.	Account balances as at 1st November 2024	£2785.37	£26164.89
g.	To approve the following payments:		
	S Look; Clerks Oct expenses	-£60.20	
	York Landscapes; October village maintenance	-£657.60	
	R Hemingway; donkey repairs expenses	-£77.46	
	M Patten; acrylic sheet expenses for the notice board repair	-£26.00	

It was resolved to approve the above payments.

24162. Village Green and Maintenance:

- i. Update given on arrangements for the Christmas fare. PFA to facilitate the raffle in aid of the Christmas Lights fund. Tombola money to be donated to local charities. Leaflets to be printed and delivered to households. Meeting to be held w/c 11th Nov to make final arrangements. To advertise dates for the set up of the nativity, the lights and the marquee on Facebook with a request for volunteers to help.
- ii. Cllr Hemingway gave an update on items on the village 'to do' list. Cllr Patten has replaced the glazing on the notice board. Litter pick has been done. Stable on the island has been repaired. Additional items that have been added onto the outstanding list are to repair the snicket gate on Gamrudding and the duck feeding advice sign on the village green is loose. Both repairs to be done in November. Remaining items on the to do list to be done in the Spring. It was noted that the tree bench on the village green needs replacing / repairing.
- iii. No further update on the plans for the wildflower meadow on the village green. Awaiting information from Linden turf.
- iv. No further update on the Nature Recovery initiative.
- v. Procedures clarified for the next village litter pick. NYC can only loan litter picking equipment when a community litter pick is arranged with them. The PC would need to send their Risk Assessment back to NYC before they will send out the equipment. They would then arrange to collect the litter along with the equipment. They will provide, bags, high vis vests, gloves, hoops and litter pickers. It was resolved to use existing equipment and Cllr Wint has purchased another twelve litter pickers as a gesture of goodwill.

24163. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Clerk to clarify who can be nominated to attend the Royal Garden Party 2025.
- iii. Further concerns raised about the hedge height at Loppington House which is reported to be restricting visibility.
- iv. Resolved to nominate Cllr Brown and Cllr Arrand onto the village hall committee.
- v. Cllr Wells to represent the PC at the remembrance Sunday service.
- vi. Parish Liaison dates for Selby and Ainsty division noted.
- vii. Parish Portal closing and NYC are launching new reporting system in December.
- viii. It was confirmed that the Parish Council have not agreed to cut the allotment hedge this year. It was confirmed that the committee will need to contact NYC highways for permission to install a convex mirror at the entrance.
- ix. Reports of vandalism and anti-social behaviour noted including a child regularly riding a motorbike in the village with no helmet or lights at risk of endangering himself as well others. Clerk to put a notice on Facebook to warn residents to be vigilant and report any incidents directly to the police.

24164. Parish Online software:

- i. The GIS (Geographic Information System) is now up and running. Village assets to be added to it such as streetlights, litter bins etc.
- ii. Clerk has started the process to change the Parish Council domain and website to gov.uk.

24165. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 5th December 2024 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

24166. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24167. Budget requirements for 2025-26:

- i. Councillors considered arrangements for Village Maintenance contract for 2025/26. To get quote from existing contractor before advertising again.
- ii. Councillors considered expenditure for 2025/26 in preparation for the December budget meeting. To consider installing new benches on the village green. Electrics renewal on the village green to go in the budget.

Meeting closed at 20.50.

Signed: (Chairman)

Date: